



Employment Opportunity

Elders Lodge Caregiver Casual/Relief Workers

Salary Wage: \$23.43/hr.

Are you passionate about making a positive impact in the lives of our Elders and the community? Do you have a background in Health Care? The Nipissing First Nation Elders Lodges is currently seeking dedicated Relief Workers to join our team and help provide crucial support to those in need. Relief workers will be scheduled on an as-needed basis to cover various shifts, including weekends, evenings, overnight, and holidays. Your availability and flexibility will play a vital role in ensuring consistent support for the Elders in our care. Please indicate your availability in your application.

What You'll Do in the Role

- Interact with the resident, visitors, and family members in a professional and respectful manner
- Develop supportive relationships with clients while maintaining professional boundaries
- Promote independence, self-care, and encourage resident in decision-making processes
- Adapt the resident's environment to support comfort, safety, and function
- Apply problem solving skills, flexibility and understanding when responding to behaviors presenting as difficult
- Report any changes pertaining to the well-being of clients to the office in a timely manner
- Complete documentation in accordance with the policies and practices of the NFN HCC Program
- Complete training, orientation, in-service sessions as scheduled by the NFN HCC Program
- Participate in scheduled meetings
- Maintain any relevant training required for the position
- Perform all tasks in a manner that promotes health and safety and reduces the risk of hazard or injury to self and others
- Immediately report incidents to the office and complete incident reports as directed
- Handle and prepare meals, snacks and beverage using safe food techniques
- Clean and remove waste after meals are concluded
- Complete housekeeping duties as directed by supervisor
- Work in a manner that prevents cross contamination of surfaces
- These duties include laundry; changing bed linens or making the beds; vacuuming, sweeping, or washing the floors; cleaning the bathrooms; emptying garbage's; cleaning or dusting surfaces; and cleaning and putting away dishes

What You Bring to the Table

- Previous work experience in providing meals and housekeeping an asset
- Must be physically able to carry out assigned duties
- Proof of completion or willingness to obtain upon employment, the following: Food Safe Level 1



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- Certification, Safe Body Mechanics, Naloxone Training, Privacy Training, Occupational Health and Safety Training, Workplace Hazardous Materials Information System (WHMIS), and First Aid and CPR with AED
- A valid Ontario Class "G" Driver's License and access to a reliable personal insured vehicle
- A recent (within 3 months) Criminal/Police Records Check and Vulnerable Persons Check
- Knowledge of and sensitivity to Indigenous culture, value, and beliefs
- Experience working with Indigenous clients, families, and communities
- Knowledge and understanding of the needs of seniors, persons with disabilities, caregivers, and persons with acute or chronic health conditions
- Analytic skills to assess client's needs, functional level, and ability to perform the Activities of Daily Living (ADL)
- Skills in record keeping, chart management and required reporting
- Ability to work with clients in an empathetic friendly manner and maintain professional boundaries
- Ability to follow verbal and written instructions and communicate effectively
- Ability to retrieve and respond to voicemail, email, and text messages in a timely manner
- Ability to use electronic tools and devices for reporting and communications
- Excellent time management and organizational skills
- Ability to protect the personal health information of clients and maintain a high degree of confidentiality
- Ability to act professionally, be reliable and work with minimal supervision
- Ability to work as a multi-disciplinary team member
- Ability to work evenings and weekends
- Willingness to undertake continuing education/training

If you are excited by this opportunity and want to make a meaningful impact with Nipissing First Nation, please submit your **cover letter and resume** to:

resumes@nfn.ca

Deadline: We will be accepting cover letters & resumes on an ongoing basis to keep our list up to date and therefore there is no closing date for accepting applications.

▲ Are You a Member of NFN?

Nipissing First Nation is deeply committed to the training, development, and employment of our members. *We strongly encourage NFN members to apply*, even if you don't meet every qualification. Your lived experience matters, and we consider all aspects of your background in the hiring process.

As per **Section 24(1)(a)** of the *Ontario Human Rights Code*, **preference will be given to First Nation applicants.**

Miigwech to all applicants for your interest.