



## Employment Opportunity

### Child and Youth Program Facilitator

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Department:	Social Services
Posting Date:	November 21, 2025
Location:	Garden Village, Nipissing First Nation
Schedule:	35 Hours per week
Job type:	Full Time Permanent
Vacancies:	One (1)
Reports To:	Supervisor, Walking Alongside Program
Salary Wage:	\$46,719.40 – \$61,625.20

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Nipissing First Nation is seeking a dedicated and passionate Child & Youth Program Facilitator to support the well-being, development, and empowerment of children and youth within our community.

#### What You'll Do in the Role

- Advocate for the interests of the children and youth of Nipissing First Nation.
- Ensure the welfare of children by taking all necessary and advisable steps to protect their health, well-being, and rights.
- Ensure the availability of child and family support programs and developmental services.
- Interact and communicate with children, youth, and families to gauge needs, interests, and concerns.
- Uphold confidentiality and always maintain professional boundaries
- Conduct advanced planning and preparation of age-appropriate programming for children and youth.
- Provide leadership in prevention, recreational, and social development programs for youth (ages 6–12 and 13–29).
- Support the development and maintenance of youth-related activities, documentation, and files.
- Assist in the creation and upkeep of documentation related to children's activities.
- Prepare and submit statistical data and relevant information required by funders.
- Prepare monthly reports detailing child and youth activities and program updates.
- Perform other related duties as reasonably required by the Prevention Events Supervisor and/or Program Manager.



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#### ♥ ♥ Reasons to Join Nipissing First Nation

At NFN, we don't just offer a job, we offer a purpose-filled career in service to our community. Our workplace is one where learning is encouraged, growth is supported, and our culture is celebrated.

- ✓ Work with a passionate team rooted in community values
- ✓ Be part of an inclusive, supportive work culture
- ✓ Competitive salary and defined contribution pension plan
- ✓ Comprehensive benefits package – medical, dental, vision, life, and disability
- ✓ Business Casual dress and modern workplace practices
- ✓ Training, mentorship, and ongoing development opportunities

#### 🌴 Vacation Time:

Start with three (3) weeks of vacation, plus enjoy a two (2) week paid office closure over the December holiday season – giving you time to rest, reset, and reconnect.

#### 🌿 Additional Leave:

We offer better-than-average leave benefits to support your health, wellness, and work-life balance.

#### 🔗 What You Bring to the Table

- Must have Early Childhood Education Diploma, Child and Youth Worker Diploma or a Diploma in a related Social Services field.
- Must have a clear criminal reference check (CPIC), Vulnerable Sector Check and Child Welfare Check
- Must have a Valid G Class Ontario Driver's License & a clean Driver's Abstract
- Must have a minimum of 1 year of office experience
- Must have strong leadership skills
- Experience working with children and youth groups; considered an asset
- Strong interpersonal skills and high-level organizational skills
- The ability to work outside of normal hours of operation for special events may be required
- Ability to maintain confidentiality and separate work from personal life in a close-knit community
- Cultural awareness and respect for Indigenous traditions and values



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#### Application Deadlines and How to Apply

Nipissing First Nation follows a structured and fair hiring process. Please identify your eligibility clearly in your application.

#### Round 1 – Closing December 5, 2025,

*Only open to registered Nipissing First Nation members.*

(Round 1 applicants will be considered at this stage.)

#### Round 2 – Closing December 12, 2025,

*Only open to spouses and children of registered NFN members and registered members of other First Nations.*

(Round 2 applicants will be considered at this stage.)

#### Round 3 – Closing December 19, 2025,

Open to all applicants (status and non-status).

Posting will remain open until the position is filled.

If you are excited by this opportunity and want to make a meaningful impact with Nipissing First Nation, please submit your **cover letter and resume** to:

 [resumes@nfn.ca](mailto:resumes@nfn.ca)

 **Deadline: 4:30 p.m. on the date assigned to your eligibility round**

#### **Are You a Member of NFN?**

Nipissing First Nation is deeply committed to the training, development, and employment of our members. ***We strongly encourage NFN members to apply,*** even if you don't meet every qualification. Your lived experience matters, and we consider all aspects of your background in the hiring process.

As per **Section 24(1)(a)** of the *Ontario Human Rights Code*, **preference will be given to First Nation applicants.**

*Miigwech to all applicants for your interest.  
Only those selected for an interview will be contacted.*