



Employment Opportunity

Child & Youth Support Worker

Department: Social Services – Ojibway Woman's Lodge

Posting Date: Friday August 29, 2025

Location: Nipissing First Nation

Schedule: Full-Time / 35 hours per week / Evenings and weekends as needed

Job type: Permanent

Vacancies: 1

Reports To: Manager, Ojibway Woman's Lodge

Salary Range: \$41,587.00 – \$54,873.00

Nipissing First Nation (NFN) is seeking a passionate individual to join our team as the Child and Youth Support Worker at our Ojibway Woman's Lodge. In this role, you will support and engage with families as well as develop and coordinate workshops and activities for children and families at the shelter. This position supports the delivery of services that promote wellness and support families.

What You'll Do in the Role

- Protect oneself, fellow employees, residents, and non-residents from physical harm by adhering to security precautions.
- Follow Occupational Health and Safety procedures and emergency plans.
- Investigate all critical incidents and report to the manager or program supervisor.
- Participate in program planning and development.
- Document case notes in the computer-based data management system.
- Maintain case files.
- Work collaboratively with frontline staff to develop plans and priorities for clients.
- Maintain lending library and keep records.
- Provide flexible services based on the needs of The Ojibway Women's Lodge and The Walking Alongside programs.
- Screen and orient new clients to the Child and Youth Shelter Support Program
- Provide childcare for clients as needed for appointments.
- Provide parent relief for a scheduled time.
- Assist Frontline with various duties
- Uphold confidentiality and maintain professional boundaries at all times
- Represent NFN positively in the workplace and community



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Reasons to Join Nipissing First Nation *(unchanged for every posting)*

At NFN, we don't just offer a job, we offer a purpose-filled career in service to our community. Our workplace is one where learning is encouraged, growth is supported, and our culture is celebrated.

- ✓ Work with a passionate team rooted in community values
- ✓ Be part of an inclusive, supportive work culture
- ✓ Competitive salary and defined contribution pension plan
- ✓ Comprehensive benefits package – medical, dental, vision, life, and disability
- ✓ Business Casual dress and modern workplace practices
- ✓ Training, mentorship, and ongoing development opportunities

Vacation Time:

Start with three (3) weeks of vacation, plus enjoy a two (2) week paid office closure over the December holiday season – giving you time to rest, reset, and reconnect.

Additional Leave:

We offer better-than-average leave benefits to support your health, wellness, and work-life balance.

What You Bring to the Table

- Must have a diploma in Child & Youth or related field
- Must have minimum 2 years of relevant experience
- Must have a valid G License
- Must have A clear criminal reference check (CPIC) and Vulnerable Sector Check
- Ability to manage time and prioritize tasks effectively
- Strong communication and interpersonal skills
- Ability to maintain confidentiality and separate work from personal life in a close-knit community
- Cultural awareness and respect for Indigenous traditions and values
- Must be able to maintain confidentiality
- Experience in providing support services to victims of gender-based violence.
- Understanding of gender-based violence and child development
- Competencies: Empathy, Decision-Making, Communication, Advocacy, and Crisis Intervention.
- Knowledge of shelter standards, regulations, policy, procedures, and funding and statistics would be an asset
- Knowledge of and experience in First Nation operational procedures
- Knowledge of community resources and services available to assist community members and clients with VAW services and children's support services.
- Knowledge of Medicine Wheel concepts.



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- Speaker of the Anishinaabe language(s) will be considered an asset.
- Self-motivated individual with the ability to work with minimal supervision in a team-oriented setting.
- Must possess strong organizational skills and ability to meet deadlines.
- Excellent case and file management skills, stress management and time management skills
- Must have the ability to engage people to build trust and rapport; effective verbal and listening communication skills.
- Strength based problem solving and takes initiative.
- Strong Software skills (knowledge of WISH would be an asset)
- Essential computer competencies (Email, cell phone, Office 365, Teams)
- Ability to work flexible hours, including evenings and/or weekends to support program.
- Ability to assist in the rotation of carrying the on-call staff emergency phone at a maximum of 2-week rotations.

Application Deadlines and How to Apply

Nipissing First Nation follows a structured and fair hiring process. Please identify your eligibility clearly in your application.

Round 1 – Closing September 12, 2025

Only open to registered Nipissing First Nation members.

(Round 1 applicants will be considered at this stage.)

Round 2 – Closing September 19, 2025

Only open to spouses and children of registered NFN members and registered members of other First Nations.

(Round 2 applicants will be considered at this stage.)

Round 3 – Closing September 26, 2025

Open to all applicants (status and non-status).

Posting will remain open until the position is filled.

If you are excited by this opportunity and want to make a meaningful impact with Nipissing First Nation, please submit your **cover letter and resume** to:



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✉ resumes@nfn.ca

🕒 Deadline: 4:30 p.m. on the date assigned to your eligibility round

🦌 Are You a Member of NFN?

Nipissing First Nation is deeply committed to the training, development, and employment of our members. ***We strongly encourage NFN members to apply,*** even if you don't meet every qualification. Your lived experience matters, and we consider all aspects of your background in the hiring process.

As per **Section 24(1)(a)** of the *Ontario Human Rights Code*, **preference will be given to First Nation applicants.**

***Miigwech to all applicants for your interest.
Only those selected for an interview will be contacted.***