



Employment Opportunity

Gwekwaadziwin Driver

Department:	Health Services
Posting Date:	July 18, 2025
Location:	Lawrence Commanda Health Centre, Garden Village
Schedule:	Standard Work Week – 35 Hours (Evenings and weekends as needed)
Job type:	Fulltime/Permanent
Vacancies:	One (1)
Reports To:	Manager Giyak Moseng, The Right Path
Salary Range:	\$41,587.00 \$54,873.00

Drive with Purpose. Support Community Healing.

Nipissing First Nation is seeking a caring, organized, and community-oriented individual to serve as a **Gwekwaadziwin Driver** within the **Giyak Moseng – The Right Path Counselling and Prevention Services** team.

The Gwekwaadziwin Driver provides transportation and instrumental supports for clients accessing the culturally defined withdrawal management program. In this critical frontline role, you will help ensure individuals receive respectful, safe, and timely access to services, supports, and healing opportunities grounded in community and culture.

What You'll Do in the Role

You will:

- Provide safe transportation for clients to appointments, medical services, shopping, and cultural activities
- Maintain vehicle cleanliness, complete daily safety checks, and report any repairs required
- Support coordination of travel schedules using Office 365 and maintain accurate logs of activities
- Uphold client confidentiality and health information standards at all times
- Assist in maintaining positive community and program relationships through respectful communication
- Represent NFN positively in the community and act as a supportive presence for clients
- Participate in training, cultural activities, and promotional events
- Attend safety and workplace training as required
- Collaborate with program staff to support broader client wellness goals



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♥ Reasons to Join Nipissing First Nation

At NFN, we don't just offer a job, we offer a purpose-filled career in service to our community. Our workplace is one where learning is encouraged, growth is supported, and our culture is celebrated.

- ✓ Work with a passionate team rooted in community values
- ✓ Gain valuable experience across all areas of HR
- ✓ Be part of an inclusive, supportive work culture
- ✓ Competitive salary and defined contribution pension plan
- ✓ Comprehensive benefits package – medical, dental, vision, life, and disability
- ✓ Business Casual dress and modern workplace practices
- ✓ Training, mentorship, and ongoing development opportunities

🌳 Vacation Time:

Start with three (3) weeks of vacation, plus enjoy a two (2) week paid office closure over the December holiday season – giving you time to rest, reset, and reconnect.

💰 Additional Leave:

We offer better-than-average leave benefits to support your health, wellness, and work-life balance.

🎯 What You Bring to the Table

- **Must have a valid Ontario Class G Driver's License**
- **Must have access to a reliable, insured vehicle**
- **Must provide a recent (within 3 months) Vulnerable Sector Check**
- **Must have First Aid and CPR with AED certification**, or be willing to obtain upon hire
- **Must have at least two (2) years of experience** working with Indigenous clients, vulnerable populations, or in frontline roles
- Ability to maintain confidentiality, professionalism, and strong ethical boundaries
- Experience in transporting clients, maintaining schedules, and supporting community-based services
- Strong time management and communication skills
- Basic technology and record-keeping skills (email, digital calendar, data entry)
- Comfort working outdoors and in various conditions
- Willingness to work flexible hours including evenings and weekends
- Knowledge of mental health and substance use support approaches is an asset
- Crisis intervention, suicide prevention, trauma-informed care training are strong assets



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Application Deadlines and How to Apply

Nipissing First Nation adheres to a structured and fair hiring process. Please identify your eligibility clearly in your application.

Round 1 – Closing August 1, 2025,

Only open to registered Nipissing First Nation members.

(Round 1 applicants will be considered at this stage.)

Round 2 – Closing August 8, 2025,

Only open to spouses and children of registered NFN members and registered members of other First Nations.

(Round 2 applicants will be considered at this stage.)

Round 3 – Closing August 15, 2025,

Open to all applicants (status and non-status).

Posting will remain open until the position is filled.

If you are excited by this opportunity and want to make a meaningful impact with Nipissing First Nation, please submit your **cover letter and resume** to:

 resumes@nfn.ca

 **Deadline: 4:30 p.m. on the date assigned to your eligibility round**

Are You a Member of NFN?

Nipissing First Nation is deeply committed to the training, development, and employment of our members. ***We strongly encourage NFN members to apply,*** even if you don't meet every qualification. Your lived experience matters, and we consider all aspects of your background in the hiring process.

As per **Section 24(1)(a)** of the *Ontario Human Rights Code*, **preference will be given to First Nation applicants.**

***Miigwech to all applicants for your interest.
Only those selected for an interview will be contacted.***