



EMPLOYMENT OPPORTUNITY

Registered Early Childhood Educator

Department: Education

Posting Date: January 10, 2025

Location: Nipissing First Nation, ON

Schedule: Standard Work Week/35hrs

Job type: Permanent – Full Time

Vacancies: 1

New or Existing Position: Existing

Reports To: Manager, Early Childhood Education Services

Starting Salary: \$41,805.54

What you'll do in the role

- Plan and prepare snacks and meals with an awareness of health choices and licensing requirements
- Supervise children during all outdoor and indoor play and any other activities during the day
- Ensure children are dressed appropriately for indoor/outdoor activity
- Implement routines (such as bathroom breaks, washing hands before/after eating food, washing up after getting dirty) which encourage good health and hygiene practices that are effective for learning in children as it helps their independence and confidence/knowledge to make well-informed decisions about their health
- Monitor lunch and snack-time activities encouraging children to eat their lunch.
- Report any appetite changes or concerns to parents and supervisor. Mentor and monitor healthy eating
- Ensure children get enough rest during nap time as it can enhance memory, support learning and an opportunity to recharge and re-energize for the remainder of the day
- Plan for outdoor and indoor activity with any necessary tools or equipment needed for children to have that foundation for healthy development and gross/motor skills
- Communicate the schedule daily to children; this assists with transitions, children will feel they have an active role in the classroom and demonstrate responsibility
- Conduct daily health checks of children, record illnesses and inform supervisor; contact parents as needed.
- Know where each child is located by doing regular attendance and safety verification checks, including indoor/outdoor, transition times, nap times and field trips
- Remain on duty until the last child is picked up
- Utilize the four foundations of learning - cognitive, emotional, social, and physical development - to design and implement a comprehensive curriculum that promotes holistic growth among the children
- Responsible for planning and implementing age-appropriate activities that follow the children's interests, such as a variety and balance of activities to enhance the children's development in the following areas: cognitive, fine motor, gross motor, creative, science, sensory, social and emotional
- Design, arrange and maintain a safe, orderly, appealing and developmentally appropriate program space, including the 5 distinct program areas in the room
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- Maintain up-to-date records for legislative and regulatory purposes

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- Record daily and monthly attendance
- Record and report accidents, incidents and occurrences as required, get appropriate signatures in a timely manner
- All other duties assigned by your Manager and or Supervisor

Just a few reasons to join Nipissing First Nation

- Opportunity to work with a dynamic team with career growth across multiple departments.
- Nipissing First Nation prides itself in providing its employees with job security, competitive wages, and a safe working environment.
- On-the-job training to support your success in the role.
- Casual dress

What you bring to the table

- Respect for indigenous culture and willingness to learn Ojibwe.
- Must have 2 years' work experience
- Early Childhood Educator Diploma
- Experience working in a childcare setting, or Early ON program an asset
- Valid Standard First Aid Training and Level "C" CPR
- A recent (within 3 months) Criminal/Police Records check and Vulnerable Persons check
- Safe Food Handling Certificate
- Proof of completion or willingness to obtain upon employment the following: Food Safe Level 1 Certification,
- Occupational Health and Safety Training, Workplace Hazardous Materials Information System (WHMIS)
- A valid Ontario Class "G" Driver's License

APPLICATION DEADLINES:

Nipissing First Nation adheres to the following process for our recruitment practices.

Closing - 1st Round – January 24, 2025

- Opportunities are open to all registered Nipissing First Nation members. Please advise your status in your application
- Applicants who are considered Round 2 or Round 3 will not be considered, regardless of when the application is received.
- If no suitable candidate is found, the process will proceed to Stage Two

Closing - 2nd Round – January 31, 2025

- Opportunities are open to spouses and children of registered Nipissing First Nation members and registered members of other First Nations. Please advise your status in your application
- Applicants who are considered Round 3 will not be considered, regardless of when the application is received.
- If no suitable candidate is found, the process will proceed to Stage Three



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Closing - 3rd Round – February 7 , 2025

- Opportunities are open to all applicants (status and non-status)
- The posting will be open until filled.

*If you are excited by this opportunity and want to be a part of Nipissing First Nation, please **apply online by emailing your cover letter and resume to resumes@nfn.ca no later than 4:30pm** on the application deadline noted above.*

Are you a member of NFN? If so, please read below:

- ✓ Nipissing First Nation supports the training and growth of their members and strongly encourages their members to apply to positions.
- ✓ Work experience and training opportunities are taken into consideration when screening applications.
- ✓ Nipissing First Nation members are encouraged to apply to all rounds of employment postings.
- ✓ ~~As per Section 24(1)(a) of the Ontario Human Rights Code, Nipissing First Nation gives preference to First Nation applicants for any employment opportunities.~~

Miigwech to all applicants for their interest; however, only those selected for an interview will be contacted.