



EMPLOYMENT OPPORTUNITY

Community Energy Champion

Department: Economic Development

Posting Date: December 20, 2024

Location: Nipissing First Nation, ON

Schedule: Standard Work Week/35hrs

Job type: Full Time, 3 Year Contract

Vacancies: 1

New or Existing Position: New

Reports To: Economic Development Officer

Starting Salary: \$ 58,021.60

What you'll do in the role

- Manage and oversee energy initiatives for NFN, ensuring alignment with the community's energy plan and sustainability goals.
- Lead projects such as EV charging station installations, renewable energy developments, and other energy-related initiatives.
- Manage budgets, schedules, and stakeholder coordination to ensure successful project execution.
- Strengthen NFN's internal capacity by organizing training programs for staff and community members to support future energy projects.
- Host educational sessions on sustainable energy practices, both in-person and virtually, to engage the community.
- Collect and analyze data from surveys, polls, and discussions to align projects with community priorities and strategic goals.
- Ensure all initiatives are guided by the community energy plan and Nipissing First Nation's broader strategic objectives.
- Perform additional administrative tasks or functions as assigned by the Economic Development Officer.

Just a few reasons to join Nipissing First Nation

- Opportunity to work with a dynamic team with career growth across multiple departments.
- Nipissing First Nation prides itself in providing its employees with job security, competitive wages, and a safe working environment.
- A defined contribution pension plan
- Comprehensive Health Plan including Medical, Vision, Life and Disability insurance.
- Casual dress
- Better than average vacation and leave packages.

Community Energy Champion

What you bring to the table

- Respect for indigenous culture and willingness to learn Ojibwe.
- Must have a Degree in Business Administration, Engineering, Environmental Science
- Must have minimum 5 years experience in project coordination
- Must have valid Ontario Class G Drivers License
- Excellent communication skills for effectively engaging with community members, stakeholders, and external partners. Capable of hosting information sessions, facilitating meetings, and gathering feedback from diverse audiences
- Comprehensive knowledge of sustainable energy technologies and practices, such as renewable energy systems (solar, wind, etc.), energy efficiency, and electric vehicle (EV) infrastructure.
- Experience in implementing or managing these types of projects is essential.
- Strong experience in researching, writing, and submitting grant proposals to secure funding for energy projects.
- Ability to work closely with funding organizations, such as IESO, and ensure successful applications for financial support
- Experience in budgeting and financial management for small to medium sized projects, including tracking expenses, managing project funds, and reporting to funders.
- Ability to ensure that all projects stay within financial constraints and meet funding guidelines.
- Demonstrates the ability to work independently, make informed decisions, and solve problems proactively.
- Capable of navigating complex situations, particularly in energy initiatives and funding applications, with minimal supervision
- Experience working with various stakeholders, including government agencies, private sector partners, and Indigenous organizations, to develop partnerships and leverage additional resources for energy initiatives.

APPLICATION DEADLINES:

Nipissing First Nation adheres to the following process for our recruitment practices.

Closing January 3, 2025 - 1st Round

- Opportunities are open to all registered Nipissing First Nation members. Please advise your status in your application
- Applicants who are considered Round 2 or Round 3 will not be considered, regardless of when the application is received.
- If no suitable candidate is found, the process will proceed to Stage Two

Closing January 10, 2025 - 2nd Round



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- Opportunities are open to spouses and children of registered Nipissing First Nation members and registered members of other First Nations. Please advise your status in your application
- Applicants who are considered Round 3 will not be considered, regardless of when the application is received.
- If no suitable candidate is found, the process will proceed to Stage Three

Closing January 17, 2025 - 3rd Round

- Opportunities are open to all applicants (status and non-status)
- The posting will be open until filled.

*If you are excited by this opportunity and want to be a part of Nipissing First Nation, please **apply online by emailing your cover letter and resume to resumes@nfn.ca no later than 4:30pm** on the application deadline noted above.*

Are you a member of NFN? If so, please read below:

- ✓ Nipissing First Nation supports the training and growth of their members and strongly encourages their members to apply to positions.
- ✓ Work experience and training opportunities are taken into consideration when screening applications.
- ✓ Nipissing First Nation members are encouraged to apply to all rounds of employment postings.
- ✓ As per Section 24(1)(a) of the Ontario Human Rights Code, Nipissing First Nation gives preference to First Nation applicants for any employment opportunities.

Miigwech to all applicants for their interest; however, only those selected for an interview will be contacted.