



## EMPLOYMENT OPPORTUNITY

### Community Wellness Worker

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Department: Health Services

Posting Date: December 13, 2024

Location: Nipissing First Nation, ON

Schedule: Standard Work Week/35hrs

Job type: Permanent – Full Time

Vacancies: 1

New or Existing Position: Existing

Reports To: Manager, Healthy Living

Starting Salary: \$40,768.00

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#### **What you'll do in the role**

- Facilitate diabetes education for clients, families, and the community, covering topics like prevention, monitoring, nutrition, and treatment.
- Develop culturally appropriate educational materials and assist clients in accessing necessary supplies and services.
- Advertise, plan, and evaluate community workshops and clinics on health-related topics.
- Prepare accurate activity and financial reports while meeting deadlines.
- Maintain an inventory of diabetes education materials in coordination with the Community Health Nurse and Nutritionist.
- Track and report progress on community health initiatives and funding agreements.
- Work with community leaders and organizations to plan strategies addressing health needs.
- Encourage active community participation in promoting healthy lifestyle choices and ownership of personal health.
- Provide health and wellness submissions to the NFN Newsletter.
- Act as an active team member in meetings, training sessions, and employee evaluations.
- Respect and follow all NFN standards, policies, and procedures.
- Notify supervisors of any incidents involving persons or property and complete assigned job-related duties as needed.

#### **Just a few reasons to join Nipissing First Nation**

- Opportunity to work with a dynamic team with career growth across multiple departments.
- Nipissing First Nation prides itself in providing its employees with job security, competitive wages, and a safe working environment.
- On-the-job training to support your success in the role.
- A defined contribution pension plan

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- Comprehensive Health Plan including Medical, Vision, Life and Disability insurance.
- Casual dress
- Better than average vacation and leave packages

#### What you bring to the table

- Respect for Indigenous culture and willingness to learn Nishnaabemwin.
- Certificate or Diploma in Diabetes Education and/or Health Promotion from a recognized post-secondary institution is preferred.
- Must have 2 years of experience working with chronic diseases such as diabetes.
- Experience in planning and facilitating workshops.
- Knowledge of First Nation health issues, priorities, and culturally sensitive practices.
- Proficient in Microsoft Office applications (Word, Excel, Access, Publisher, and Outlook).
- Understanding program reporting, including budgets.
- Familiarity with Aboriginal culture and language (considered an asset).
- Skills in integrating western and traditional approaches to health program design, implementation, and evaluation.
- Current First Aid and CPR with AED (or willingness to obtain employment).
- A valid Ontario Class "G" Driver's License with access to a reliable, insured vehicle.
- Recent (within 3 months) Criminal/Police Records Check and Vulnerable Persons Check.
- Strong written and verbal communication, interpersonal, problem-solving, and conflict resolution skills.
- Exceptional organizational and time management skills, with the ability to work independently and within a team.
- Commitment to maintaining confidentiality and protecting clients' personal health information.
- Physically capable of completing duties, including proper body mechanics.
- Ability to work flexible hour
- Willingness to undertake continuing education and training opportunities.

#### **APPLICATION DEADLINES:**

Nipissing First Nation adheres to the following process for our recruitment practices.

#### **Closing December 27, 2024 - 1st Round**

- Opportunities are open to all registered Nipissing First Nation members. Please advise your status in your application



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- Applicants who are considered Round 2 or Round 3 will not be considered, regardless of when the application is received.
- If no suitable candidate is found, the process will proceed to Stage Two

#### Closing January 3, 2025 - 2nd Round

- Opportunities are open to spouses and children of registered Nipissing First Nation members and registered members of other First Nations. Please advise your status in your application
- Applicants who are considered Round 3 will not be considered, regardless of when the application is received.
- If no suitable candidate is found, the process will proceed to Stage Three

#### Closing January 10, 2025 - 3rd Round

- Opportunities are open to all applicants (status and non-status)
- The posting will be open until filled.

*If you are excited by this opportunity and want to be a part of Nipissing First Nation, please **apply online by emailing your cover letter and resume to [resumes@nfn.ca](mailto:resumes@nfn.ca) no later than 4:30pm** on the application deadline noted above.*

#### **Are you a member of NFN? If so, please read below:**

- ✓ Nipissing First Nation supports the training and growth of their members and strongly encourages their members to apply to positions.
- ✓ Work experience and training opportunities are taken into consideration when screening applications.
- ✓ Nipissing First Nation members are encouraged to apply to all rounds of employment postings.
- ✓ As per Section 24(1)(a) of the Ontario Human Rights Code, Nipissing First Nation gives preference to First Nation applicants for any employment opportunities.

**Miigwech to all applicants for their interest; however, only those selected for an interview will be contacted.**