



EMPLOYMENT OPPORTUNITY

Social Cultural Coordinator

Department: Social Services

Posting Date: August 23, 2024

Location: Nipissing First Nation, ON

Schedule: Standard Work Week/35hrs

Job type: Full-time, Permanent

Vacancies: 1

Reports To: Director of Social Services

Starting Salary: \$ 55,182.40

What you'll do in the role

- Collaborate with community elders, cultural leaders, and Social Services team members to ensure an accurate representation and interpretation of Nipissing First Nation culture is infused into programs.
- Develop and implement strategies for the revitalization of traditional cultural practices into programs for future generations.
- At the request of program staff, support and at times lead in the organizing of community events, workshops, and educational programs focused on cultural preservation.
- Foster partnerships with other Indigenous organizations and government agencies to enhance resources and support for our community.
- Assist the Language Teacher at events for parents and community members.
- Attend all language nest training sessions
- Track program statistics and provide report to Director of Social Services
- Foster partnerships with other Indigenous organizations and government agencies to enhance resources and support for our community.
- Represent Nipissing First Nation in both internal and external committee memberships as deemed appropriate.
- Maintain detailed records of cultural resources, research findings and community interactions.
- Track expenses of activities to ensure an accurate budget.
- Prepare reports, presentations, and publications to share findings and engage stakeholders.
- Ensure compliance with relevant laws, regulations, and ethical guidelines related to Nipissing First Nation, culture heritage and research.
- Performs other related duties as assigned by Director/Manager.



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Just a few reasons to join Nipissing First Nation

- Opportunity to work with a dynamic team with career growth across multiple departments.
- Nipissing First Nation prides itself in providing its employees with job security, competitive wages, and a safe working environment.
- On-the-job training to support your success in the role.
- A defined contribution pension plan.
- Comprehensive Health Plan including Medical, Dental, Vision, Life and Disability insurance.
- Casual dress
- Better than average vacation and leave packages

What you bring to the table

- Respect for indigenous culture and willingness to learn Ojibwe.
- Must have Diploma in Social Work, Indigenous Studies or Office Administration
- Must have a valid Ontario Driver's License.
- A clear criminal reference check (CPIC) and Vulnerable Sector Check, and Child Welfare Check are required.
- Must be able to maintain confidentiality.
- Experience conducting genealogical research an asset.
- Demonstrated knowledge of Anishinaabe culture, traditions, and histories, with a particular focus on Nipissing First Nation.
- Knowledge of Child Welfare systems and experience with Indigenous families impacted by colonial child welfare systems.
- Strong knowledge and awareness of Indigenous culture and history, with emphasis on family violence, child welfare, the impacts of trauma, Indigenous youth engagement and community outreach.
- Knowledge of Nipissing First Nation community, culture, and social services.
- Knowledge and experience working with Indigenous children, youth and families in a healing and wellness capacity.
- Knowledge of Medicine Wheel concepts.
- Facilitating in Circle experience.
- Speaker of the Anishinabe language(s) will be considered an asset.
- Self-motivated individual with the ability to work with minimal supervision in a team-oriented setting.
- Must possess strong organizational skills and ability to meet deadlines.
- Excellent case and file management skills, stress management and time management skills.
- Must have the ability to engage people to build trust and rapport; effective verbal and listening communication skills



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- Strength based problem solving and takes initiative
- Essential computer competencies (Email, cell phone, Office 365, Teams)
- Ability to work flexible hours, including evenings and/or weekends to support program and community needs

APPLICATION DEADLINES:

Nipissing First Nation adheres to the following process for our recruitment practices.

Closing September 6, 2024 - 1st Round

- Opportunities are open to all registered Nipissing First Nation members. Please advise your status in your application
- Applicants who are considered Round 2 or Round 3 will not be considered, regardless of when the application is received.
- If no suitable candidate is found, the process will proceed to Stage Two

Closing September 13, 2024 - 2nd Round

- Opportunities are open to spouses and children of registered Nipissing First Nation members and registered members of other First Nations. Please advise your status in your application
- Applicants who are considered Round 3 will not be considered, regardless of when the application is received.
- If no suitable candidate is found, the listing will be open until filled.

*If you are excited by this opportunity and want to be a part of Nipissing First Nation, please **apply online by emailing your cover letter and resume to resumes@nfn.ca no later than 4:30pm** on the application deadline noted above.*

Are you a member of NFN? If so, please read below:

- ✓ Nipissing First Nation supports the training and growth of their members and strongly encourages their members to apply to positions.
- ✓ Work experience and training opportunities are taken into consideration when screening applications.
- ✓ Nipissing First Nation members are encouraged to apply to all rounds of employment postings.
- ✓ As per Section 24(1)(a) of the Ontario Human Rights Code, Nipissing First Nation gives preference to First Nation applicants for any employment opportunities.

Miigwech to all applicants for their interest; however, only those selected for an interview will be contacted.