



Employment Opportunity

Landfill Operator

Department: Public Works

Posting Date: Thursday, March 28, 2024

Location: Nipissing First Nation, ON

Schedule: Standard Work Week – 35 hrs.

Job type: Fulltime/Permanent Vacancies: 1

Reports To: Manager, Public Works

Starting Wage: \$45,791.20 Annually

What you'll do in the role

- Enforce and control the dumping of materials by monitoring all users of the Landfill Site.
- Meet all vehicles at the entrance of the landfill and check proof of residency.
- Record license plate numbers, band numbers and name of user.
- Collect and record appropriate tipping fees in accordance with the tipping fee schedule.
- Record types of materials being deposited ie: household, Freon appliances, tires, appliances, batteries, hazardous waste.
- Direct users to designated areas according to the type of waste being deposited.
- Ensure that the gate is opened promptly in the morning and that it is secured at the end of the day.
- Submit collected fees, timesheets, and Landfill Site Forms to the Public Works Clerk each Wednesday morning.
- Collect and sort such materials as steel, wood, Freon appliances, other appliances, cardboard, into designated bins or areas using backhoe as required.
- Maintain the area around the buildings and main gate area in a clean state by removing any waste accumulation.
- Ensure access to the Landfill Site in the winter months by distributing sand on the hill leading to the landfill site until sand trucks can attend.
- Separate and store hazardous materials such as paints, batteries, propane tanks, in areas safe to the public.
- Immediately report damage to the gate, signs or property to your direct Supervisor and or Manager.
- Ensure that required safety equipment is always worn i.e.: PPE, Steel toes, gloves.
- Ensure that the Landfill Site is always open during hours of operation by advising the Public Works Manager or Director of Infrastructure with sufficient advance notice as determined by the Manager or Director if a replacement member of staff is required.
- Perform such other duties as may be reasonably be required by the Public Works Manager and or Direct of Community Infrastructure and Planning.
- All other duties requested by your Manager.



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Just a few reasons to join Nipissing First Nation

- Opportunity to work with a dynamic team with career growth across multiple departments
- Nipissing First Nation prides itself in providing its employees with job security, competitive wages and a safe working environment.
- On-the-job training to support your success in the role
- A defined contribution pension plan
- Comprehensive Health Plan including Medical, Dental, Vision, Life and Disability insurance
- Casual dress
- Better than average vacation and leave packages

What you bring to the table

- Respect for Indigenous culture and willingness to learn Ojibwe
- Must have Grade 12 Education
- DZ License not required but is considered as an asset
- Must have a clean Driving Record
- Knowledge of the O.H & S Act and Regulations
- WHIMIS and First Aid
- Training on NFN Policies and Procedures
- Communicate effectively both verbally and in writing.
- Strong Attention to Detail

Application Deadlines:

Nipissing First Nation adheres to the following process for our recruitment practices.

Closing April 12, 2024 - 1st Round

- Opportunities are open to all registered Nipissing First Nation members. Please advise your status in your application
- Applicants who are considered Round 2 or Round 3 will not be considered, regardless of when the application is received
- If no suitable candidate is found, the process will proceed to Stage Two

Closing April 19, 2024 - 2nd Round

- Opportunities are open to spouses and children of registered Nipissing First Nation members and registered members of other First Nations. Please advise your status in your application
- Applicants who are considered Round 3 will not be considered, regardless of when the application is received
- If no suitable candidate is found, the process will proceed to Stage Three

Closing April 26, 2024 - 3rd Round

- Opportunities are open to all applicants (status and non-status)
- The posting will be open until filled



Employment Opportunity

If you are excited by this opportunity and want to be a part of Nipissing First Nation, please apply online by emailing your cover letter and resume to resumes@nfn.ca no later than 4:30pm on the application deadline noted above.

Are you a member of NFN? If so, please read below:

- ✓ *Nipissing First Nation supports the training and growth of their members and strongly encourages their members to apply to positions.*
- ✓ *Work experience and training opportunities are taken into consideration when screening applications.*
- ✓ *Nipissing First Nation members are encouraged to apply to all rounds of employment postings.*
- ✓ *As per Section 24(1)(a) of the Ontario Human Rights Code, Nipissing First Nation gives preference to First Nation applicants for any employment opportunities.*

Miigwech to all applicants for their interest; however only those selected for an interview will be contacted.