



### Call Out for Ojibway Women's Lodge Relief Workers

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Are you passionate about making a positive impact in the lives of women and the community? Do you have a background in Social Work or Social Services and some relevant experience? Ojibway Women's Lodge is currently seeking dedicated Relief Workers to join our team and help provide crucial support to those in need.

As a Relief Worker at Ojibway Women's Lodge, you will be an essential part of our Front-Line team. Relief workers will be scheduled on an as-needed basis to cover various shifts, including weekends, evenings, overnight, and holidays. Your availability and flexibility will play a vital role in ensuring consistent support for the women accessing our services. Please indicate your availability in your application.

#### **About Ojibway Women's Lodge**

Ojibway Women's Lodge is a community-based organization committed to empowering women and promoting their well-being. We provide a safe and supportive environment for women facing various challenges, offering a range of services and resources to enhance their quality of life.

#### **What you'll do in the role**

- Assist in the provision of a short-term residential alternative to an unsafe, threatening, or dangerous environment for aboriginal/other women and children who have experienced abuse and /or sexual assault.
- Assist in the provision of counseling/social development and family support programs and services for the families of the Ojibway Women's Lodge.
- Participate in program planning, admission and discharge reports, documentation of case notes on computer-based data management system.
- Manage Crisis Calls, screening calls, risk assessment and the public.
- Perform a variety of cleaning duties such as sweeping and mopping floors, dusting, wiping, disinfecting, garbage removal, recycling, household laundry, and washing/sanitizing dishes.
- Perform a variety of duties related to food preparation including cooking, meal planning, shopping, and Food safe practice.
- Performs such other related duties as may reasonably be required by the Ojibway Women's Lodge Program Supervisor.

#### **What you bring to the table**

- Working knowledge of, and commitment to, programs and services in culturally supported family life.
- High level sensitivity to Native issues focusing on knowledge and understanding of abuse of women and children.
- Respect for Indigenous culture and willingness to learn Ojibwe.
- Public relations skills, including an appreciation of the need for tact, discretion, and a positive, cheerful, and informed approach with the public.
- Have or willing to obtain - First Aid/CPR Certification and Food safe Certification.
- Crisis Intervention skills training, conflict resolution training an asset.
- Ability to use computer-based data management.



## Employment Opportunity

- Occupational Health and Safety Act Reporting, Procedures Collaboration Agreements and Protocols.
- Possession of valid driver's license.
- Obtain a valid Vulnerable Sector Check.

We will accept cover letters and resumes on an ongoing basis to keep our list up to date and therefore there is no closing date for accepting applications.

If you are interested in applying to be on the relief workers roster, please submit an updated resume to [resumes@nfn.ca](mailto:resumes@nfn.ca) with the subject line: **Ojibway Women's Lodge Relief List 2023**.

**Are you a member of NFN? If so, please read below:**

- ✓ *Nipissing First Nation supports the training and growth of their members and strongly encourages their members to apply to positions.*
- ✓ *Work experience and training opportunities are taken into consideration when screening applications.*
- ✓ *Nipissing First Nation members are encouraged to apply to all rounds of employment postings.*
- ✓ *As per Section 24(1)(a) of the Ontario Human Rights Code, Nipissing First Nation gives preference to First Nation applicants for any employment opportunities.*

**Miigwech to all applicants for their interest; however only those selected for an interview will be contacted.**