



Registered Early Childhood Educator

Department: Children's Services – Couchie Memorial Child Care Centre

Posting Date: July 21, 2023

Location: Nipissing First Nation, ON

Schedule: Standard Work Week

Job type: Full-time, Permanent

Vacancies: 1

Reports To: Manager, Children's Services

Starting Salary: \$40, 986.40

We are seeking a passionate and dedicated Registered Early Childhood Educator to join our team. As an Early Childhood Educator, you will play a crucial role in providing a safe, enriching, and stimulating learning environment for young children.

The Educator will work closely with all children and employees in a licensed childcare setting to ensure the programs enhance the cognitive, physical, social and emotional development services and/or support by planning age-appropriate curriculum. In accordance with the policies and practices of NFN Children's Services, the Registered Early Childhood Educator will provide guidance and direction with ongoing supervision of the outdoor/indoor environments.

What you'll do in the role

- Utilize the four foundations of learning - cognitive, emotional, social, and physical development - to design and implement a comprehensive curriculum that promotes holistic growth among the children.
- Plan and prepare snacks and meals with an awareness of health choices and licensing requirements.
- Supervise children during all outdoor and indoor play and any other activities during the day.
- Ensure children are dressed appropriately for indoor/outdoor activity.
- Implement routines (such as bathroom breaks, washing hands before/after eating food, washing up after getting dirty) which encourage good health and hygiene practices that are effective for learning in children as it helps their independence and confidence/knowledge to make well-informed decisions about their health.
- Monitor lunch and snack-time activities encouraging children to eat their lunch. Report any appetite changes or concerns to parents and supervisor. Mentor and monitor healthy eating.
- Ensure children get enough rest during nap time as it can enhance memory, support learning and an opportunity to recharge and re-energize for the remainder of the day.
- Plan for outdoor and indoor activity with any necessary tools or equipment needed for children to have that foundation for healthy development and gross/motor skills.
- Communicate the schedule daily to children; this assists with transitions, children will feel they have an active role in the classroom and demonstrate responsibility.
- Conduct daily health checks of children, record illness and inform supervisor; contact parents as needed.



Employment Opportunity

- Know where each child is located by doing regular attendance and safety verification checks, including indoor/outdoor, transition times, nap times and field trips.
- Remain on duty until the last child is picked up.
- Maintain up-to-date records for legislative and regulatory purposes.
- Record daily and monthly attendance, report accidents, incidents and occurrences as required, get appropriate signatures in a timely manner.

Just a few reasons to join Nipissing First Nation

- Opportunity to work with a dynamic team with career growth across multiple departments.
- Nipissing First Nation prides itself in providing its employees with job security, competitive wages and a safe working environment.
- On-the-job training to support your success in the role.
- A defined contribution pension plan
- Comprehensive Health Plan including Medical, Vision, Life and Disability insurance.
- Casual dress
- Better than average vacation and leave packages.

What you bring to the table

- Must have Early Childhood Education Diploma and registration with the College of Early Childhood Educators
- Minimum 2 years' experience working in a childcare setting, or EarlyON program an asset.
- Valid Standard First Aid Training and Level "C" CPR
- A recent (within 3 months) Criminal/Police Records check and Vulnerable Persons check
- Safe Food Handling Certificate
- Proof of completion or willingness to obtain upon employment the following: Food Safe Level 1 Certification, Occupational Health and Safety Training, Workplace Hazardous Materials Information System (WHMIS)
- Respect for Indigenous culture and willingness to learn Ojibwe.
- Knowledge of CCEYA (Child Care and Early Years Act) 2014 and Quality First or any regional Quality Assessment Tools
- Knowledge of and sensitivity to Indigenous culture, value and beliefs
- Experience working with Indigenous children, families and communities.
- Excellent interpersonal skills, problem solving abilities, conflict resolution skills, time management and organizational skills.
- Excellent verbal and communication skills with coworkers and management, and when collaborating with the community and other organizations.
- Strong cognitive and critical thinking skills for assessments, developments and evaluations
- Good time management skills, for productivity to be efficient and timely in response.
- Maintain professionalism and boundaries in challenging situations.
- Must have the ability to problem-solve and to reason logically when making judgements about information and understanding things.
- Exercise patience in the behavioural management of children with various learning and developmental abilities
- Ability to follow verbal and written instructions and communicate effectively.
- Ability to act professionally, be reliable and work with minimal supervision.



Employment Opportunity

- Ability to protect the personal health information of children and maintain a high degree of confidentiality.
- Ability to work with children and identify their needs for their cognitive, social, physical and emotional development.
- Ability to collaborate with the team of Early Childhood Educators, the supervisor and management, and children alongside with their families to ensure the program runs efficiently and successfully.
- Willingness to undertake continuing education or training.

Application Deadlines:

Nipissing First Nation adheres to the following process for our recruitment practices.

Closing August 4, 2023 - 1st Round

- Opportunities are open to all registered Nipissing First Nation members. Please advise your status in your application
- Applicants who are considered Round 2 or Round 3 will not be considered, regardless of when the application is received.
- If no suitable candidate is found, the process will proceed to Stage Two

Closing August 11, 2023 - 2nd Round

- Opportunities are open to spouses and children of registered Nipissing First Nation members and registered members of other First Nations. Please advise your status in your application
- Applicants who are considered Round 3 will not be considered, regardless of when the application is received.
- If no suitable candidate is found, the process will proceed to Stage Three

Closing August 18, 2023 - 3rd Round

- Opportunities are open to all applicants (status and non-status)
- The posting will be open until filled

If you are excited by this opportunity and want to be a part of Nipissing First Nation, please apply online by emailing your cover letter and resume to resumes@nfn.ca no later than 4:30pm on the application deadline noted above.

Are you a member of NFN? If so, please read below:

- ✓ *Nipissing First Nation supports the training and growth of their members and strongly encourages their members to apply to positions.*
- ✓ *Work experience and training opportunities are taken into consideration when screening applications.*
- ✓ *Nipissing First Nation members are encouraged to apply to all rounds of employment postings.*
- ✓ *As per Section 24(1)(a) of the Ontario Human Rights Code, Nipissing First Nation gives preference to First Nation applicants for any employment opportunities.*

Miigwech to all applicants for their interest; however only those selected for an interview will be contacted.