



Supervisor, Outreach Services

Department: Social Services – True Self

Posting Date: June 16, 2023

Location: Nipissing First Nation, ON

Schedule: Standard Work Week

Job type: Full-time, Permanent

Vacancies: 1

Reports To: Manager, True Self

Starting Salary: \$47, 993.40

True Self is seeking a passionate and highly motivated individual to join our team as the Supervisor, Outreach Services. The successful candidate will play a critical role in supporting the True Self Debwewendizwin Program and community development initiatives, in alignment with the Vision, Mission and Values for NFN.

This Supervisor is responsible for supporting Outreach Workers, fulfilling all reporting requirements, and liaising with other NFN departments as well as external stakeholders as required. In addition, the Supervisor will directly participate in the implementation of outreach services to vulnerable community members of Nipissing district as well as connecting clients to and collaborating with other community services and supports. This position will coordinate the bridging of practical support for individuals engaged in the Outreach Program and the Solicitor General MAPS Project.

What you'll do in the role

- Model and promote high levels of communication with internal and external stakeholders to develop and maintain partnerships.
- Facilitate the development of presentations and the provision of information and materials as required for public education of the Outreach Program.
- Meet with Outreach staff on a regular basis to discuss collaboratively procedures, programs, and community resources and adherence to policies and procedures.
- Compile and distribute reports and statistics as assigned and required.
- Provide on-going support for program development, enhancements, and modifications.
- In conjunction with The True Self Program Manager, oversee the recruitment of and employee relations matters for staff, students, and/or volunteers.
- Participate in the program evaluation and assessment of staff performance.
- Schedule of staff hours and activities, coordinate and monitor training and orientation of new and existing staff.
- Provide Healing Centered Engagement and Peer Support Values based support to vulnerable community members including appropriate interventions, referrals and follow-up, advocacy, and ongoing support.
- Provide monthly reports on activities and maintain the records of all clients and ensure confidentiality.



Employment Opportunity

- Maintain and strengthen positive working relationships with other NFN and community services and support.
- Support and sustain community-led action around issues related to health and wellbeing, as identified by the community.
- Collect information and prepare with accuracy and timeliness administrative, activity and/ or financial reports.
- Fully respect and abide by all aspects of the True Self Debwewendizwin and the Nipissing First Nation standards, policies, and procedures.
- Act in a professionally appropriate manner both when working and when not working and be a positive role model for clients and the Nipissing First Nation community.
- Make reasonable effort to maintain in good order the property of True Self Debwewendizwin Program.
- Complete other job-related duties as assigned by the Manager of True Self Debwewendizwin or designate.

Just a few reasons to join Nipissing First Nation

- Opportunity to work with a dynamic team with career growth across multiple departments.
- Nipissing First Nation prides itself in providing its employees with job security, competitive wages, and a safe working environment.
- On-the-job training to support your success in the role.
- A defined contribution pension plan
- Comprehensive Health Plan including Medical, Dental, Vision, Life and Disability insurance.
- Casual dress
- Better than average vacation and leave packages.

What you bring to the table

- Must have Diploma in Indigenouness Wellness Addiction Intervention, Social Service Worker (SSW), Community Service Worker (CSW), Addiction Intervention Counselling and/or Addictions/Mental Health or related field from an accredited college or vocational school.
- An updated Criminal/Records Check and Vulnerable Persons Check.
- Proof of completion or willingness to obtain upon employment, the following: First Nations Mental Health First Aid, Applied Suicide Intervention Skills Training, Crisis Intervention Training, Naloxone Training, Privacy Training, Occupational Health and Safety Training, Workplace Hazardous Materials Information System (WHMIS), and First Aid and CPR with AED
- A valid Ontario Class "G" Driver's License and access to a reliable personal vehicle.
- Experience in networking with a variety of community service agencies and businesses.
- Experience working within anti-oppression framework.
- Experience delivering and facilitating workshops and seminars.
- Lived experience with Mental Health or Addiction issues is considered an asset.
- Respect for Indigenous culture and willingness to learn Ojibwe.
- Proven leadership skills.
- Demonstrated skills overseeing a team in non-profit environment or organization.



Employment Opportunity

- Thorough knowledge in areas of Indigenous social determinants of health, trauma, mental health issues, family violence, abuse, addictions, homelessness
- Experience working with vulnerable, difficult to reach populations.
- Familiarity with motivational interviewing and other interventions for vulnerable individuals
- Knowledge of various interventions and promising practice approaches in addressing trauma, mental health, substance use and domestic violence.
- Knowledge of traditional approaches to wellness (i.e., land-based activities, etc.)
- Knowledge of trauma informed approaches to service delivery and program design
- Knowledge of NFN and Nipissing District community resources and services including, but not limited to, provision and access to food and clothing; access to mental health and addictions services; access to appropriate housing options; access to health care; access to financial supports; and access to educational and employment supports.
- Skills in record keeping, chart management and required reporting.
- Proficient computer experience in Microsoft office applications
- Skills in facilitating meetings/conferences, presentations, workshops.
- Excellent written and communication skills, interpersonal skills, problem solving abilities, conflict resolution skills, time management and organizational skills.
- Ability to work flexible hours, including evenings and weekends.
- Ability to work as a multi-disciplinary team member.

Application Deadlines:

Nipissing First Nation adheres to the following process for our recruitment practices.

Closing June 30, 2023 - 1st Round

- Opportunities are open to all registered Nipissing First Nation members. Please advise your status in your application
- Applicants who are considered Round 2 or Round 3 will not be considered, regardless of when the application is received.
- If no suitable candidate is found, the process will proceed to Stage Two

Closing July 7, 2023 - 2nd Round

- Opportunities are open to spouses and children of registered Nipissing First Nation members and registered members of other First Nations. Please advise your status in your application
- Applicants who are considered Round 3 will not be considered, regardless of when the application is received.
- If no suitable candidate is found, the process will proceed to Stage Three

Closing July 14, 2023 - 3rd Round

- Opportunities are open to all applicants (status and non-status)
- The posting will be open until filled.

If you are excited by this opportunity and want to be a part of Nipissing First Nation, please apply online by emailing your cover letter and resume to resumes@nfn.ca no later than 4:30pm on the application deadline noted above.



Employment Opportunity

Are you a member of NFN? If so, please read below:

- ✓ *Nipissing First Nation supports the training and growth of their members and strongly encourages their members to apply to positions.*
- ✓ *Work experience and training opportunities are taken into consideration when screening applications.*
- ✓ *Nipissing First Nation members are encouraged to apply to all rounds of employment postings.*
- ✓ *As per Section 24(1)(a) of the Ontario Human Rights Code, Nipissing First Nation gives preference to First Nation applicants for any employment opportunities.*

Miigwech to all applicants for their interest; however only those selected for an interview will be contacted.