



### Little Spirit Auntie *Nooshen Nagdaawendman Binoojii*

---

#### **Make this newly created position your own!!**

Department: Social Services - Child Welfare Prevention  
Posting Date: April 28, 2023  
Location: Nipissing First Nation, ON  
Schedule: 35 hours per week, some flexibility is required  
Job type: Full-time, Permanent  
Vacancies: 1  
Reports To: Child Welfare Prevention Manager

The newly created role of Little Spirit Auntie will work directly with NFN families in the Child Welfare Prevention. The Little Spirit Auntie will be responsible for supporting NFN families through a voluntary program, which aims to cater to the unique needs of families within the Social Services teams. They will provide support and referrals based on individual needs such as life skills, living skills, prenatal, nutrition, health, safety, budgeting, parenting, breastfeeding, labor and delivery, and other relevant topics that align with the philosophy and goals of the program.

As a part of the Child Welfare Prevention Team, the Little Spirit Auntie will play an integral role in promoting the First Nation services and programs, catering to the needs of the participants both within and outside the NFN community.

The Little Spirit Auntie's ultimate responsibility is to build inclusive, safe, respectful, and healthy working relationships with families to create a better well-being of children.

#### **What you'll do in the role**

- Support families of NFN with crisis intervention and liaising with community resources in area of Pre/Post natal care.
- Develop, review and implement a parenting manual infusing NFN culture.
- Support Young families in the delivery of Parenting Program.
- Assist client in Community Resource Planning.
- Engage with Manager for support and direction with case files.
- Model behavior in a manner that serves as an example for positive choices.
- Provide the necessary resources and supplies to support each family's well-being.
- Enhance caregiving/parenting and homemaking skills.
- Home visits to the community and surrounding areas.
- Supporting families with transportation as required.
- Understand the operations and functions of Nipissing First Nation community.
- Maintain documents, comprehensive and up-to-date client files and systems that are essential components of good program management that demonstrates the program is being delivered according to proposed work plan.
- Complete internal day-to-day administration tasks i.e. requisitions, mileage logs, expense reports.



## Employment Opportunity

- Participate in relevant conferences, training, workshops and related courses and meetings for professional development as required or directed.

### **Just a few reasons to join Nipissing First Nation**

- Opportunity to work with a dynamic team with career growth across multiple departments.
- Nipissing First Nation prides itself in providing its employees with job security, competitive wages and a safe working environment.
- On-the-job training to support your success in the role.
- A defined contribution pension plan
- Comprehensive Health Plan including Medical, Dental, Vision, Life and Disability insurance.
- Casual dress
- Better than average vacation and leave packages.

### **What you bring to the table**

- Respect for Indigenous culture and willingness to learn Ojibwe.
- Must have Diploma in Social Services /Early Childhood Education/ and a minimum of 1 year of related work experience within Indigenous families and children.
- Must possess a valid Ontario Driver's License / Access to reliable vehicle.
- Must have a clear criminal reference check (CPIC) Vulnerable Sector Check, and Child Welfare Check.
- Knowledge of/or experience with Maternal-Newborn Health, Reproductive Health and Infant care an asset.
- Essential computer competencies (Email, cell phone, Office 365, Teams, database entry)
- Experience in facilitating Group Programming will be considered an asset.
- Excellent decision making and advocacy skills.
- Understanding and commitment to quality service and best practices.
- Knowledge and awareness of Indigenous culture and history, with emphasis on family violence, child welfare, the impacts of trauma, child and youth engagement and community outreach.
- Knowledge of Nipissing First Nation community programs and social services.
- Knowledge of social service obligations such as Duty to Report will be an asset
- Knowledge of growth and child development will be an asset.
- Must be able to maintain confidentiality.
- Ability to work flexible hours, that will include some evenings and/or weekends to support community needs.

### **Application Deadlines:**

Nipissing First Nation adheres to the following process for our recruitment practices.

### **Closing May 12, 2023 - 1st Round**

- Opportunities are open to all registered Nipissing First Nation members. Please advise your status in your application
- Applicants who are considered Round 2 or Round 3 will not be considered, regardless of when the application is received.
- If no suitable candidate is found, the process will proceed to Stage Two



## Employment Opportunity

### Closing May 19, 2023 - 2nd Round

- Opportunities are open to spouses and children of registered Nipissing First Nation members and registered members of other First Nations. Please advise your status in your application
- Applicants who are considered Round 3 will not be considered, regardless of when the application is received
- If no suitable candidate is found, the process will remain open to Round One and Round Two applicants

If you are excited by this opportunity and want to be a part of Nipissing First Nation, please apply online by emailing your cover letter and resume to [resumes@nfn.ca](mailto:resumes@nfn.ca) no later than 4:30pm on the application deadline noted above.

### **Are you a member of NFN? If so, please read below:**

- ✓ *Nipissing First Nation supports the training and growth of their members and strongly encourages their members to apply to positions.*
- ✓ *Work experience and training opportunities are taken into consideration when screening applications.*
- ✓ *Nipissing First Nation members are encouraged to apply to all rounds of employment postings.*
- ✓ *As per Section 24(1)(a) of the Ontario Human Rights Code, Nipissing First Nation gives preference to First Nation applicants for any employment opportunities.*

**Miigwech to all applicants for their interest; however only those selected for an interview will be contacted.**