



### Apprentice Mechanic

---

**This is an exciting time to join NFN!**

Department: Public Works  
Posting Date: September 9, 2022  
Location: Nipissing First Nation, ON  
Schedule: Standard Work Week  
Job type: Full-time, Permanent  
Vacancies: 1  
Reports To: Public Works Manager

The Apprentice Mechanic will perform maintenance, diagnosis and repairs on automotive, heavy equipment and stationary equipment in a safe and effective manner. The Apprentice Mechanic will provide assessments to the manager for repairs and required maintenance using independent judgement to solve work related problems and ensure quality maintenance standards are met under the supervision of the Lead Mechanic.

#### **What you'll do in the role**

- Perform work on vehicles such as breakdowns, malfunctions, and emergency roadside repair.
- Perform required inspections and preventative maintenance on vehicles and equipment to maximize the safety, productivity, and life of the unit.
- Maintain vehicle records and repair data.
- Report vehicle/equipment job status/problems to Public Works Manager.
- Use diagnostic equipment to evaluate mechanical problems in all fleet vehicles and equipment.
- Enter maintenance and repair data in Computer Diagnostics.
- Logically determine the most efficient and cost-effective repair to minimize down time and impact on the department budget.
- Conduct research and analyze computer-generated reports to assist in scheduling maintenance, developing statistical data, and providing formal equipment evaluations.
- Maintain working knowledge of changes in technology and repair techniques.

#### **Just a few reasons to join Nipissing First Nation**

- Opportunity to work with a dynamic team with career growth across multiple departments
- Nipissing First Nation prides itself in providing its employees with job security, competitive wages and a safe working environment.
- On-the-job training to support your success in the role
- A defined contribution pension plan
- Comprehensive Health Plan including Medical, Vision, Life and Disability insurance
- Casual dress
- Better than average vacation and leave packages



## Employment Opportunity

### **What you bring to the table**

- Respect for Indigenous culture and willingness to learn Ojibwe
- Enrolled in Post-Secondary Education in a 310T course
- Registered under the Apprenticeship Program / Ontario College and Trade
- DZ License an asset (AZ preferred)
- Ability to produce a clean driver's abstract
- Knowledge of Ministry of Transportation Highway Traffic Act
- Ability to communicate effectively both verbally and in writing
- Strong attention to detail
- Experience or knowledge of public works duties

### **Application Deadlines:**

Nipissing First Nation adheres to the following process for our recruitment practices.

#### **Closing September 23, 2022 - 1st Round**

- Opportunities are open to all registered Nipissing First Nation members. Please advise your status in your application
- If no suitable candidate is found, the process will proceed to Stage Two.

#### **Closing September 30, 2022 - 2nd Round**

- Opportunities are open to spouses and children of registered Nipissing First Nation members and registered members of other First Nations. Please advise your status in your application.
- If no suitable candidate is found, the process will proceed to Stage Three.

#### **Closing October 7, 2022 - 3rd Round**

- Opportunities are open to all applicants (status and non-status).
- The posting will be open until filled.

If you are excited by this opportunity and want to be a part of Nipissing First Nation, please apply online by emailing your cover letter and resume to [resumes@nfn.ca](mailto:resumes@nfn.ca) no later than 4:30pm on the application deadline noted above.

**Nipissing First Nation supports the training and growth of their members and strongly encourages their members to apply to positions. Work experience and training opportunities are taken into consideration when screening applications. Nipissing First Nation members are encouraged to apply to all rounds of employment postings. As per Section 24(1)(a) of the Ontario Human Rights Code, Nipissing First Nation gives preference to First Nation applicants for any employment opportunities.**

**Miigwech to all applicants for their interest; however only those selected for an interview will be contacted.**