



Housing Maintenance Custodian

Department: Housing
Posting Date: June 17, 2022
Location: Nipissing First Nation, ON
Schedule: Standard Work Week
Job type: Full-time, Permanent
Vacancies: 1
Reports To: Housing Manager

Application Deadlines:

Nipissing First Nation adheres to the following process for our recruitment practices.

Closing July 1, 2022 - 1st Round

- Opportunities are open to all registered Nipissing First Nation members. Please advise your status in your application
- If no suitable candidate is found, the process will proceed to Stage Two.

Closing July 8, 2022 - 2nd Round

- Opportunities are open to spouses of registered Nipissing First Nation members and registered members of other First Nations. Please advise your status in your application.
- If no suitable candidate is found, the process will proceed to Stage Three.

Closing July 15, 2022- 3rd Round

- Opportunities are open to all applicants (status and non-status).
- The posting will be open until filled.

The Housing Maintenance Custodian will be responsible for, but not limited to, all aspects of property inspection, maintenance and repairs of our existing housing stock consisting of both detached and multi-unit residences.

What you'll do in the role

- Assists in all aspects of building and property maintenance compliance
- Ensures maintenance and construction standards are met
- Completes maintenance requests for our residential units both detached and multi
- Renovates and repairs vacant units for new residents to move in
- Preventative maintenance inspections and reporting
- Purchases and inventory of material required for repairs or renovations required
- Other duties as assigned



Employment Opportunity

Just a few reasons to join Nipissing First Nation

- Opportunity to work with a dynamic team with career growth across multiple departments
- Nipissing First Nation prides itself in providing its employees with job security, competitive wages and a safe working environment.
- On-the-job training to support your success in the role
- A defined contribution pension plan
- Comprehensive Health Plan including Medical, Vision, Life and Disability insurance
- Casual dress
- Better than average vacation and leave packages

What you bring to the table

- Respect for Indigenous culture and willingness to learn Ojibwe
- College Diploma/Certification in Construction/House Inspection, carpentry, plumbing, electrical or other related programs or a combination of education and related experience
- General carpentry experience in areas such as flooring, trim work, cabinetry, etc
- Experience and knowledge in property inspection and maintenance
- Minor plumbing, electrical and/or HVAC experience
- Ability to work varying hours/days; On-call
- Ability to climb a ladder, stairs, enter attic and/or crawl spaces
- Ability to lift up to 45lbs
- Current, valid Ontario Driver's License

Nipissing First Nation supports the training and growth of their members and strongly encourages their members to apply to positions. Work experience and training opportunities are taken into consideration when screening applications.

If you are excited by this opportunity and want to be a part of Nipissing First Nation, please apply online by emailing your cover letter and resume to resumes@nfn.ca no later than 4:30pm on the application deadline noted above.

Nipissing First Nation members are encouraged to apply to all rounds of employment postings. As per Section 24(1)(a) of the Ontario Human Rights Code, Nipissing First Nation gives preference to First Nation applicants for any employment opportunities.

Miigwech to all applicants for their interest; however only those selected for an interview will be contacted.