



Secondary Summer Student Positions

Posting Date: May 13th, 2022

Location: Nipissing First Nation, ON

Schedule: Standard Work Week

Job type: 8-Week Contract, July 4th to August 26th, 2022

Multiple Positions Available!

Day Camp Counsellor (6 positions – Garden Village)

Library Clerk (1 position – Garden Village)

Recreation Attendant/Maintenance (10 positions – Garden Village & Duchesnay)

Application Deadlines:

Nipissing First Nation adheres to the following process for our recruitment practices.

Closing May 27, 2022 - 1st Round

- Opportunities are open to all registered Nipissing First Nation members. Please advise your status in your application
- If no suitable candidate is found, the process will proceed to Stage Two.

Closing June 10, 2022 - 2nd Round

- Opportunities are open to children of registered Nipissing First Nation members and registered members of other First Nations. Please advise your status in your application.
- If no suitable candidate is found, the process will proceed to Stage Three.

Closing June 24, 2022 - 3rd Round

- Opportunities are open to all applicants (status and non-status).
- The posting will be open until filled.

Recreation Attendant/Maintenance (10 positions – Garden Village & Duchesnay)

DUTIES:

- Perform a variety of maintenance duties for NFN recreational facilities, including but not limited to Garden Village Multiuse Sportsplex, playgrounds, baseball fields, fitness room, and beach areas, ect.
- Cut grass and perform lawn maintenance, general maintenance of cemeteries, and building maintenance as required
- Other duties as required

Library Clerk (1 in Garden Village)

DUTIES:

- Update and organize NFN Heritage Photos
- Photograph and record community events
- Assist the Librarian and perform other duties as required



Employment Opportunity

Day Camp Counsellor (3 positions – Garden Village)

DUTIES:

- Assist with the supervision of program participants (children aged 6 to 12 years)
- Daily communication with supervisory staff and participants
- Assist in the delivery and implementation of program activities as needed
- Assist with all day-to-day operations as requested

Above positions are for Secondary Students only

Secondary Qualifications

- Must have a Social Insurance Number.
- All applicants must have banking information, a void cheque or direct deposit information (upon employment offer).
- Must have been in secondary school for the 2021-2022 school year and returning to secondary school or post-secondary school in the 2022-2023 school year.
- Being an active community member would be an asset.
- Must be ready, willing and open to learn.
- **Be sure to indicate the position you are applying for in your cover letter.**

If you are excited by these opportunities and want to work at Nipissing First Nation this summer, please apply online by emailing your cover letter and resume to resumes@nfn.ca no later than 4:30pm on the application deadline noted above.

Nipissing First Nation members are encouraged to apply to all rounds of employment postings. As per Section 24(1)(a) of the Ontario Human Rights Code, Nipissing First Nation gives preference to First Nation applicants for any employment opportunities.

Miigwech to all applicants for their interest; however only those selected for an interview will be contacted.