



FUNERAL ASSISTANCE AND INTERMENT POLICY

PURPOSE:

The Funeral Burial Assistance Fund and Internment Policy is established to assist debendaagziwaad with funeral and burial costs and provide a guide to family members when making funeral arrangements.

I. FUNERAL BURIAL ASSISTANCE FUND

The Funeral and Burial Assistance Fund is made available to all members of Nipissing First Nation in the amount of \$5,000.

1. Next-Of-Kin Responsibility

It is the responsibility of the next-of-kin to provide the following documentation.

- i. Copy of birth certificate.
- ii. Copy of status card.

Families must provide a copy of the death certificate to the Membership office.

Note: some funeral homes offer this service, it is the responsibility of the family member to inquire if it is not offered.”

2. Process:

- i. Next of Kin will make contact with the Social Services Manager who will gather documentation.
- ii. Purchase orders will be made payable to the Funeral Home where arrangements are being made.
- iii. Any other expenses will be paid directly to the supplier for items such as Mass cards, markers, catered lunch, flowers, rough box.

II. INTERMENT POLICY

1. Membership Office Responsibility

- i. The Membership Clerk will meet with the family to select the burial site.
- ii. Make arrangements with the Public Works Department for a rough box and burial site and arrangements for burial.
- iii. Advising Chief, Council and staff of funeral arrangements.
- iv. Ordering of flower arrangements or donations to family choice cause on behalf of Nipissing First Nation.
- v. Request and maintain death certificate on behalf of Nipissing First Nation.
- vi. Record the location of burial site on map and records of NFN Membership and Lands office.

2. Public Works / Facilities Responsibility

- ≈ Ensure that Public Works is available for burial assistance for opening and closing of grave site.
- ≈ Grounds maintenance.
 - a. No person shall plant trees, flower beds or shrubs in the cemetery except with the approval of the maintenance department. Only trees/shrubs planted in a planter of 30 cm (1 ft) high and 30 cm (1 ft) in diameter will be allowed.
 - b. Flowers and memorial wreaths that are in a state of disrepair shall be removed by the maintenance staff to maintain a tidy appearance of the cemetery.
 - c. Minor scraping of the monument base of an upright monument due to grass and lawn maintenance is considered to be normal wear. The maintenance staff will take reasonable precautions to protect the property but assumes no liability for the loss of or damage to any marker or other structure or part thereof.

3. Family Responsibility

- i. Grave site selection for burial.
- ii. Contact the membership office as soon as possible to advise when the burial will take place.

- iii. Grave sites are to be marked immediately by the Membership Clerk using the purchased grave markers. Family can replace or add a grave marker at their own expense through a monument sales establishment.”
- iv. Rough boxes are recommended and will be prepared by the Public Works Department at a cost of \$100.
- v. Urns must be buried a minimum of 1 metre (3ft)

4. Burial for Non-Band Member

Interment/burial costs associated with non band member on request by band member spouse or by special approval of Council is as follows:

≈ Weekday / Weekend cost - \$350.00

These charges do not apply to the spouse and children of the band member.

5. General

- i. This policy does not allow for pre-grave selection.
- ii. This policy does not imply the responsibility of Chief and Council or Nipissing staff to make funeral arrangements or interment / burial arrangements.

Approved this 3rd day of June, 2014.

Amended and approved this 5th day of September, 2017.

Amended and approved this 5th day of April, 2022.