



### Adult Education Facilitator

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Department: Education  
Posting Date: April 29, 2022  
Location: Nipissing First Nation, ON  
Schedule: Evenings, Monday to Thursday, 3 hours/day  
Job type: Contract, Ending June 15, 2023  
Vacancies: 1  
Reports To: Director of Education

#### **Application Deadlines:**

Nipissing First Nation adheres to the following process for our recruitment practices.

#### **Closing May 13, 2022 - 1st Round**

- Opportunities are open to all registered Nipissing First Nation members. Please advise your status in your application
- If no suitable candidate is found, the process will proceed to Stage Two.

#### **Closing May 27, 2022 - 2nd Round**

- Opportunities are open to spouses of registered Nipissing First Nation members and registered members of other First Nations. Please advise your status in your application.
- If no suitable candidate is found, the process will proceed to Stage Three.

#### **Closing June 10, 2022- 3rd Round**

- Opportunities are open to all applicants (status and non-status).
- The posting will be open until filled.

Working with the Director of Education, the Adult Education Facilitator will coordinate and deliver Adult Learning community-based program for Nipissing First Nation.

#### **What you'll do in the role**

- Facilitate community-based programming and support adult learning centers in Garden Village and Duchesnay
- Provide course work provide by Near North Board, and collect completed work from candidates, and forward to the Near North VP for assessment
- Provide accommodations for students with individual education plans
- Assist students with applications, such as PLAR applications
- Manage student's course work and assessments
- Collect data (coursework, attendance, ect.)

#### **What you bring to the table**

- Must have intermediate teaching qualifications
- Must hold registration with the Ontario College of Teachers
- Must have experience working with adults
- Must be able to work evenings
- Must be willing to travel locally



## Employment Opportunity

- Must have a valid Driver's License and access to a reliable vehicle
- Must have respect for Indigenous culture and willingness to learn Ojibwe

If you are excited by this opportunity and want to be a part of Nipissing First Nation, please apply online by emailing your cover letter and resume to [resumes@nfn.ca](mailto:resumes@nfn.ca) no later than 4:30pm on the application deadline noted above.

***Nipissing First Nation members are encouraged to apply to all rounds of employment postings. As per Section 24(1)(a) of the Ontario Human Rights Code, Nipissing First Nation gives preference to First Nation applicants for any employment opportunities.***

**Miigwech to all applicants for their interest; however only those selected for an interview will be contacted.**