



## Employment Opportunity

### Director of Social Services

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**This is an exciting time to join NFN!**

Under the direction and supervision of Chief Executive Officer, the Director of Social Services will To provide leadership and direct the planning, implementation, monitoring, evaluation and quality control for the Social Services and related programs congruent with the overall vision, mission, and values for Nipissing First Nation.

Department: Social Services  
Posting Date: January 13th, 2022  
Location: Garden Village, ON  
Vacancies: 1  
Reports To: Chief Executive Officer

#### **Application Deadlines:**

Nipissing First Nation adheres to the following process for our recruitment practices.

#### **Closing January 28<sup>th</sup>, 2022 - 1st Round**

- Opportunities are open to all registered Nipissing First Nation members. Please advise your status in your application
- If no suitable candidate is found, the process will proceed to Stage Two.

#### **Closing February 11<sup>th</sup>, 2022 - 2nd Round**

- Opportunities are open to spouses of registered Nipissing First Nation members and registered members of other First Nations. Please advise your status in your application.
- If no suitable candidate is found, the process will proceed to Stage Three.

#### **Closing February 25<sup>th</sup>, 2022 - 3rd Round**

- Opportunities are open to all applicants
- The posting will be open until filled.

#### **What you'll do in the role**

- Responsible for the effective and efficient administration of the Social Services department
- Research and prepare statistical, financial, policy, and other reports
- Accountable for the development of laws, policies and departmental procedures related to NFN Social Services governance and departmental operations
- Monitors government policies and legislation and recommends changes
- Provides leadership in the identification, adoption and promotion of programs and services to enhance the social well-being of the people of the Nipissing First Nation.
- Develop, monitor and evaluate the performance indicators for all department activities.
- Implement the NFN Strategic Plan objectives related to Social Services
- Responsible for ensuring active strategies are established for the well-being of the children of the First Nation to protect their health, well-being and rights through departmental programs and services



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- Provides technical support and strategic input on the evaluation, development and implementation of NFN centric child welfare and protection models. This includes the identification and analysis of other First Nation child welfare models.
- Provides technical input and coordination support with the evaluation, development and implementation of child welfare laws.
- Ensures the implementation and departmental commitment to the Wiidooktaadyang philosophy including staff training, resources, technical support and practices
- Fosters internal collaboration and internal partnership development across NFN departments with a focus on community wellness.
- Responsible for effective and efficient departmental case management services and record retention
- Actively work to maintain collaborative and holistic client centered care
- Responsible for the development, oversight and departmental budgets
- Manages the development of funding applications to support departmental operations
- Responsible for the oversight, support, coaching and mentorship of Social Services employees

### **Just a few reasons to join Nipissing First Nation**

- Opportunity to work with a dynamic team with career growth across multiple departments
- Nipissing First Nation prides itself in providing its employees with job security, competitive wages and a safe working environment.
- A defined benefit pension plan
- Comprehensive Health Plan including Medical, Vision, Life and Disability insurance
- On-the-job training to support your success in the role
- Casual dress
- Above average vacation and leave packages

### **What you bring to the table**

- Respect for Indigenous culture and willingness to learn Ojibwe
- Must have Masters Degree in Social Work or Mental Health Discipline; or Bachelor's Degree in Social Work or Mental Health Discipline and minimum 5 years in related senior level management position, or minimum 10 years in related senior level management position
- Demonstrate an understanding of community and social issues, direct experience with First Nations considered an asset
- Previous experience in program management/administration
- Ability to negotiate contracts, manage projects, supervise, and mentor staff.
- Ability to communicate effectively and diplomatically, both verbally and in writing, with staff, community members and with outside agencies and partners.
- Demonstrated financial management, administration, human resource, program delivery, project management and conflict resolution skills.
- Valid driver's license and access to a reliable vehicle
- Ability to provide a Criminal Reference and Vulnerable Sector Check



## Employment Opportunity

If you are excited by this opportunity and want to be a part of Nipissing First Nation, please apply online by emailing your cover letter and resume to [resumes@nfn.ca](mailto:resumes@nfn.ca) no later than 4:30pm on the application deadline noted above.

***Nipissing First Nation members are encouraged to apply to all rounds of employment postings. As per Section 24(1)(a) of the Ontario Human Rights Code, Nipissing First Nation gives preference to First Nation applicants for any employment opportunities.***

**Miigwech to all applicants for their interest; however only those selected for an interview will be contacted.**