



Employment Opportunity

Band Representative

This is an exciting time to join NFN!

Department: Social Services
Posting Date: January 7th, 2022
Location: Garden Village, ON
Schedule: Monday-Friday, 8:30 AM – 4:30 PM, Evenings & Weekends as required
Job type: Full Time, Permanent
Vacancies: 1
Reports To: Band Rep. Manager
Starting Wage: \$56,000.00/year

Application Deadlines:

Nipissing First Nation adheres to the following process for our recruitment practices.

Closing January 21st, 2022 - 1st Round

- Opportunities are open to all registered Nipissing First Nation members. Please advise your status in your application
- If no suitable candidate is found, the process will proceed to Stage Two.

Closing February 4th, 2022 - 2nd Round

- Opportunities are open to spouses of registered Nipissing First Nation members and registered members of other First Nations. Please advise your status in your application.
- If no suitable candidate is found, the process will proceed to Stage Three.

Closing February 18th, 2022 - 3rd Round

- Opportunities are open to all applicants
- The posting will be open until filled.

If you are excited by this opportunity and want to be a part of Nipissing First Nation, please apply online by emailing your cover letter and resume to resumes@nfn.ca no later than 4:30pm on the application deadline noted above.

What you'll do in the role

- Liaise with other First Nation Band Representatives, Agencies, and Legal Counsel
- Accompany Children's aid Society (CAS) workers during investigations with Nipissing First Nation members/affiliates
- Ensure that NFN members are fully aware of their rights in child welfare proceedings
- Develop a working relationship with all Child and Family Services and CASs engaged with First Nation members
- Liaise with the First Nation Member families and CAS
- Provide family support services that promote the culture and aspirations of the First Nation
- Support identifying community and family placements for First Nation children and youth
- Represent the first Nation at Court as a Party to the Child Welfare proceedings
- Provide Plans of Care, including recommendations for placement of children
- Prepare, respond to, and process legal documents as required



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- Support alternative dispute resolution in place of court proceedings
- Provide knowledge, awareness and promotion of the First Nation's position and interests to courts, Children's Aid Societies, and other agencies
- Engage legal counsel to support the preparation of court documents and to represent the First Nation in court on complex matters
- Safety Plan with family as an alternate to CAS involvement
- Compile all relevant case-related information and documentation
- Liaise with community services and coordinate Case Management Conferences with all community services involved to monitor client's plan of care and progress legal responsibilities: Wiidooktaadyang
- Prepare, serve, and file additions or amendments to the Client's Plan of Care
- Prepare for and attend settlement conferences or represent the First Nation's interest
- Oral and written presentations in court, as required
- Ensure client files are maintained and updated on a regular basis
- Report to immediate supervisor and to Chief and Council, as directed
- Data collection and submission of reports

Just a few reasons to join Nipissing First Nation

- Opportunity to work with a dynamic team with career growth across multiple departments
- Nipissing First Nation prides itself in providing its employees with job security, competitive wages and a safe working environment.
- A defined benefit pension plan
- Comprehensive Health Plan including Medical, Vision, Life and Disability insurance
- On-the-job training to support your success in the role
- Casual dress
- Above average vacation and leave packages

What you bring to the table

- Must have Post-secondary degree in Social Work/Child and Youth Worker or related field
- A minimum of 3 years of Social Services experience, direct experience with First Nations considered an asset
- Demonstrated knowledge and understanding of the Child and Youth Family Services Act (Ontario) and proceedings involving the First Nation's children
- Strong computer skills with experience using word processing software and data-based software
- Understanding of customary care
- Experience within Family Law and Alternative Dispute Resolution
- Experience working with children, youth, and families
- Willingness to work flexible hours and travel with minimum notice
- Willingness to work on-call, after hours, and weekends as required
- Valid driver's license and access to a reliable vehicle
- Respect for Indigenous culture and willingness to learn Ojibwe



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- Ability to provide a Criminal Reference and Vulnerable Sector Check

Nipissing First Nation members are encouraged to apply to all rounds of employment postings. As per Section 24(1)(a) of the Ontario Human Rights Code, Nipissing First Nation gives preference to First Nation applicants for any employment opportunities.

Miigwech to all applicants for their interest; however only those selected for an interview will be contacted.